



Friday, November 20, 2009
Volunteer Application
Must be age 21 and older ~ thank you
FAX APPLICATION (916) 782-4681



Headlining Artist
Natalie Cole

Name: _____
First, Last, Middle Initial _____ Employer _____

Home Address: _____
Street _____ Apt# _____ City _____ Zip _____

E-mail Address: _____ T-shirt Size: _____ Birth Date: _____

Home Phone: (____) _____ Cell/Alternate Phone: (____) _____

Please check the volunteer opportunity that interest you and fax back to (916) 782-4681 by Monday November 9th

In a appreciation of your help; each position includes one (1) concert ticket.
ENJOY the Show 9:00 – 11:00!

Unloading & Set Up 12pm-3:00 -lunch will be provided

- Assist with unloading truck, set-up VIP reception and swag bag assembly

ALL remaining position will include dinner

Volunteer check-in / Program distribution AND Auction Runners 3:00 – 9:00

- Facilitate Vol. check-in, organize and distribute Vol. food. Assist with program distribution
Perform auction runner position by gathering successful bidder's signature on purchased item

Vendor Support 3:30 – 9:00

- Assist with unloading & set-up / refilling of supplies during VIP reception / assist with tear down /clean up

Event Greeters AND Auction Spotters 4:30 – 9:00

- Greet VIP Guest and direct to registration area.
- Auction Spotters-help auctioneer by drawing his attention to interested bidders during the live auction

VIP Check-in / Auction Registration/Redemption AND VIP Ushers 4:30 – 9:00 position filled

- Check-in VIP guests, register them for auction / Usher VIP guest to their seats /Facilitate redemption & check-out

Registration - VIP "Tent" greeter/escort AND Auction Spotters 4:30 – 9:00 position filled

- Direct VIP guest into tent area. Points of interest & answer general questions
- Auction Spotters-help auctioneer by drawing his attention to interested bidders during the live auction

Photo Assistance AND Auction Scribes 4:30 – 9:00 position filled

- Assist photographer during VIP reception. Auction scribes: record successful bidders information on master list

Coat Check

- Facilitate coat check prior, during and after the show

Hope Productions Foundation ~ 1098 Melody Lane, Ste, 202, Roseville CA 95678 916.782.4673 ~ fax 916.782.4681